



ಬಾಗಲಕೋಟೆ ವಿಶ್ವವಿದ್ಯಾಲಯ

(ಕರ್ನಾಟಕ ಸರ್ಕಾರದ ರಾಜ್ಯ ಸಾರ್ವಜನಿಕ ವಿಶ್ವವಿದ್ಯಾಲಯ)
ಮುಧೋಳ ರಸ್ತೆ, ಜಮಖಂಡಿ-587301 ಬಾಗಲಕೋಟೆ ಜಿಲ್ಲೆ



Bagalkot University
(A State Public University of Govt. of Karnataka)
Mudhol Road, Jamkhandi-587301 Dist: Bagalkot

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ಪರೀಕ್ಷಾ ವಿಭಾಗ

Tel No: 08353 – 295123/24

Ref. No.: BGKUJ/ ಪ.ವಿ /2024-25/330

Date: 04/12/2024

Tender for Printing and supply of Main Answer Booklets and Practical Answer paper (UG & PG) for 2025 onwards examinations to Bagalkot University Examination Section, Jamkhandi on Annual Rate Contract Basis for period of One year.

TENDER REFERENCE:

Tender document available for download	From : 05-12-2024 to till last date of receipt of tender
Availability of tender document	http://www.kppp.karnataka.gov.in.
Pre-bid meeting	11-12-2024 at 11.00 a.m.
Last date and time for tender queries / clarification	16-12-2024 till 04.00 p.m.
Last date and time for submission of samples of various items Place of submission of samples	21.12.2024 till 04.01 p.m. Registrar (Evaluation) office Examination Section Bagalkot University Mudhol Road Jamkhandi- 587301. Karnataka. India
Last date of receipt of tender through E-portal	21.12.2024 till 04.00 p.m.
Time and date of opening of Technical Bid	24.12.2024 at 11.00 a.m.
Time and date of opening of Financial Bid	26.12.2024 at 11.00 a.m.
Address for communication	The Registrar Evaluation Bagalkot University Mudhol Road Jamkhandi- 587301.

01.Details of Tender:

1. Main Answer Booklet Specificaion

Sl. No	Name of the materials	Detailed specifications
1	Paper for facing sheets	105 GSM Maplitho Paper from 'A' grade mill
2	Paper for inner sheets	70 GSM Maplitho Paper from 'A' grade mill
3	Size	Final Size of booklet 210mm X 297mm after printing
4	Total No of Pages	32+04 Pages (32 Pages including Graph Sheets & 04 Cover Pages).
5	Margins	Top Margin: 1 Inch & Bottom Margin: 0.5 Inch
6	No of Lines per page	30 line Each Page
7	Colour	Facing Sheets in two colours printing (Deep Magenta #8B008B + Black) and inner sheet printing in one colour (Light blue colour).
8	Printed Security Features	a) Logo printing on each center of the page with in between 7-10% screen (The Logo of the University can be obtained from the Registrar (Eva) office) b) Invisible logo printing on facing sheet only. c) Micro Text Line on each page d) Barcode on five places (Two on front page one on the 2 nd page & two on 35 th page) e) University Emblem as Watermark on each ordinary page.
9	Verification feature	1. Total seven barcodes are to printed on the answer booklets. Out of that two are dummy and other five are actual barcodes. 2. Places of the bar code to be printed. a. Two on the 1 st page. b. One actual barcode and Two dummy/sample barcode on the 2 nd page. c. Two on the 35 th page.
10	Samples	Sample answer script may be inspected in the presence of Committee members.

2. Practical Answer Sheets Specifications

Sl. No	Name of the materials	Detailed specifications
1	Thickness of the Paper	70 GSM Maplitho Paper from 'A' grade mill
2	Size	Final Size 210mm X 297mm Answer Booklets
3	Total No of Pages	04 Pages Practical Answer Booklets
4	No of Lines per page	30 line Each Page
5	Margins	Top Margin: 1 Inch & Bottom Margin: 0.5 Inch
6	Colour	One colour (True Blue colour-#0073CF)
7	Series of Answer Booklets	08 Digits (03 Series number 23 B & 07 Numeric Starting with 2 characters)
8	Printed Security Features	a) Logo printing on each center of the page with inbetween 7-10% screen (The Logo of the University can be obtained from the Registrar (Eva) office) b) Invisible logo on front page c) Micro Text Line on each page d) Water Mark BGK logo on each page
9	Samples	Sample answer script may be inspected in the presence of Committee members.

Terms and Conditions.

2.0 The Bidder should pay **Rs.2,84,000/-** as EMD and bid processing fee as per e-procurement portal through any one of the following mode:

1. Credit Card 2. Direct Debit 3. NEFT

a) The Tenderer shall ensure credit of tender processing fee and EMD in a single transaction payment in the respective receiving bank accounts of e-procurement on or before last date of Bid submission. In any case if the Tenderer makes in part payment are liable for rejection.

b) EMD is exempted for Small Scale Industries (SSI) & Micro, Small & Medium Enterprises (MSME) units registered under the Department of Industries & Commerce, Govt. of Karnataka and National Small Industries Development Corporation Ltd. (NSIC) under a single point vendor registration scheme.

c) Price preference will be given to the bidders those who are having MSME along with the registration with Department of Industries & Commerce Govt of Karnataka as per the norms of government of Karnataka/India.

d) SSI/MSME registered bidders are required to furnish the appropriate documents in SSIMSME re registration under Department of Industries & Commerce, Govt. of Karnataka and National Small Industries Development Corporation Ltd.(NSIC) avail EMD exemption and the price preference.

2.1 The Financial Annual Turnover of the tenderer should be above Rs.3.0, Crore in all the previous three years (2021-22, 2022-23 & 2023-24 A.Y.), as Proof, profit & loss Account Statements, Balance Sheets & audited reports certified by CA.

2.2 Tenderer should submit the latest affidavit certified by a notary regarding the firm was/is not blacklisted by any government organization/institution.

2.3 The Bidder has to print and supply the answer booklets in accordance with the specifications mentioned in Annexure-III of financial bid.

2.4 Bidder should submit 3 years Income Tax clearance related documents (2021-22, 2022-23 & 2023-24 A.Y).

2.5 Bidder should submit 3 years GST clearance related documents (2021-22, 2022-23 & 2023-24).

2.6 Bidder should submit GST registration certificate obtained from the concerned authority.

2.7 Bidder should have Three years experience in printing and supply of Answer Booklets to at least Three State/Central Universities. The concerned documents including PO's and satisfactory certificates for all the Three years from concerned Universities should be furnished(2021-22, 2022-23 & 2023-24 A.Y).

2.8 Bidder should have the facility to incorporate Micro line printing security feature. (Micro line printing is a special security feature given in the answer script). Stitched blank sample paper to be submitted on or before last date of the tender submission.

2.9 The tenderer must send physical specimen copies (10 Nos.) of the Answer Booklets as per the specifications of this tender document to the undersigned on or before the last date of the tender submission.

2.10 The payment will be made after one month of supplying and verification of the stationary materials.

2.11 The bidder should have ISO 9001:2018 and ISO 27001:2013 latest certificates (valid certification to this effect is to be furnished)

2.12 Since the time given for printing will be limited the bidder should have capacity to print. Stitch, pack and dispatch minimum 50 Thousand booklets per day. Declaration should be produce by bidder

2.13 The bidder should have online Bar Coding facility to print inline VDP Bar Coded OMR integrated answer booklets and evidence for having facility of online printing should be produced showing list of machinery and Invoice copy of import of such equipment.

03. Other Terms & Conditions and Additional Information:

3.1 It shall be the sole responsibility of the bidder to ensure that the fee of tender form and other details reach the concerned officer well before the above specified time and date. Only upon receipt of cost of tender form and having satisfied with the authorized to participate in the tender. credentials, the bidders will be considered.

3.2 Financial bid of those vendors who qualify in technical evaluation will only be opened.

3.3 The tenderer should specify rates per item (unit rate) mentioned in the form. The rate should have validity of 36 months. No representations for change of rate once accepted will be considered. However University reserves the rights to consider it further or not.

3.4 **Acceptance/Rejection criteria:** Lowest rates alone shall not be the criteria for selection or rejection of any offer. Technical competence of the product be considered while finalizing offer.

3.5 Company profile and CVs of important personnel who will form part of the implementation team at the University is to be enclosed along with the tender form.

3.6 A client list with contact name, phone numbers and details of support provided is to be enclosed along with the tender form. If required, the vendor shall organize a visit of University officials to these locations so as to assess the vendor's capability.

3.7 The following documents are to be supplied with Scanned copies attested by Gazetted Officer:

a) CST/GST

b) PAN Card

c) The firm should adhere to the additional conditions imposed from time to time.

3.8 The University reserves the right to accept the lowest or any tender and to reject any tender/all tenders without giving any specific reasons.

3.9 After opening the financial bid, the University is empowered to call for negotiation with L1 tenderer.

3.10 If the Answer Booklets quoted in the tender are not as per our specification, it may be returned without clarification.

3.11 Supply should be made within **08 (Eight)** days from the date of receipt of orders unless otherwise extended.

3.12 If not supplied well in time or failure to supply or part supply, a penalty of 10% will be levied and deducted out of security amount deposited.

3.13 The rate quoted by the tenderer must be inclusive of all taxes and transportation charges packing and forwarding charges delivery charges etc.

3.15 Any Answer Booklets rejected must be replaced by the tenderer at their own cost.

3.15 No advance payment will be made for the orders.

3.16 Refer Annexure III for the detailed Specification of 36 & 04 Pages Answer Booklet.

3.17 The successful bidder should submit a Performance Security in the form of Performance Bank Guarantee for an amount equivalent to 5% within a period of 10 days from the date of issue of LOI. Performance Security should remain valid for the entire warranty period plus additional (grace) period of 60 days. from the date of successful installation of the equipment/item. Performance Security shall be submitted in the form of Account Payee Demand Draft / Fixed Deposit Receipt/Banker's Cheque / Bank Guarantee from any of the Commercial Banks in an acceptable form, drawn in favour of **Finance Officer, Bagalkot University, payable at Jamkhandi.**

3.18 The Tendering authority will inspect the successful bidders in the technical bid to ensure the capability of the firm.

3.19 Delivery should be made to the Office of the Registrar (Evaluation), Bagalkot University, Mudhol Road Jamkhandi -587301 or to the exam centres as directed by the University.

3.20 Duplicate answer booklets with serial number should be strictly avoided. In case found so, a penalty of Rs.10,000/- shall be recovered from the tenderer for each answer booklet.

3.21 The tenderer should take all precautionary measures for protecting the material and safe delivery to destination specified with proper packing during the transit.

3.22 Defective materials and sub standard quality shall be rejected and the firm will be black listed.

3.23 The tenderer should not sub-let' or 'sub-contract' any part/item of work to other firms as the work is sensitive and most confidential in nature. Tenderer should undertake all the works specified in this tender on their own. Any joint ventures, consortium or MOU among companies are not allowed.

3.24 The Tenderer should specify the rate per answer booklet (both in words and figures) for different sizes.

3.25 Any violation of the above terms and conditions the contract is liable for cancellation.

3.26 The University Reserves the right either to accept or reject the tenders without assigning any reason. The decision taken by thither to nece in this regard shall be final.

3.27 For disputes, if any, the courts at Jamkhandi shall have jurisdiction to try/ settle the matter.

3.28 The payment for supply of the answer booklets will be only after successful completion of job.

3.29 The Vice-Chancellor, Bagalkot University reserves the right to accept or cancel the tender in full or part thereof,

3.30 Any clarifications regarding the details of the works, scope of the work, or any queries and clarification contact below address during 10.30 a.m. to 5.00 p.m. on all working days:

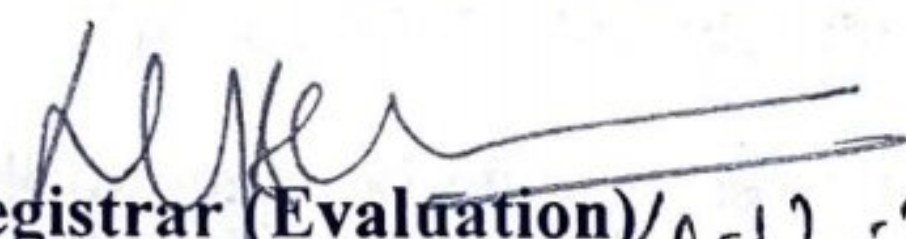
3.31 The firm should have the own high security design software and detailed of software and proof for the purchase to be enclosed for the verification and physical inspection at the tenderer premises.

3.32 The firm should have required machinery with all facilities along with online variable data inkjet printing facility only (single pass operation)

3.33 The Tendered shall be either proprietorship or partnership firm or a company registered under the companies Act 1956 or a registrar society (Relevant registration certificate issued by the competent authority may be furnished)

3.34 Bidder should produce a single purchase order value of Rs.2 crore in each year of the last three financial years.

3.35 The Bidder should produce single order of **7 Lakh Booklets** in each year of the last 3 financial years.


Registrar (Evaluation) 4-12-24
Bagalkot University
Bagalkot University
(State Public University of Govt. of Karnataka)
Jamkhandi-587301. Dist. Bagalkot.

BANK GUARANTEE FOR SECURITY DEPOSIT

To:

The Registrar (Evaluation)

Bagalkot University

Jamkhandi.-587301

WHEREAS undertaken, in pursuance of Contract No. (hereinafter called "the Service Provider ") has dated to execute the work of Printing & Supply of Tender for Printing and supply of Main Answer Booklets and Practical Answer paper (UG & PG) for 2025 onwards examinations to Bagalkot University Examination Section, Jamkhandi To Examination Section through rate contract.

AND WHEREAS it has been stipulated by you in the said Contract that the Service Provider shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with his obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Service Provider such a Bank Guarantee;

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Service Provider, up to a total of Rs _____ Rupees _____ and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of _____ as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Service Provider before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract or of the Works to be performed there under or of any of the Contract documents which may be made between you and the Service Provider shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until 30 days from the date of expiry of the Defects Liability Period.

Signature and seal of the guarantor: _____

Name of Bank: _____

Address: _____

Date: _____

Annexure-1

TECHNICAL BID

Printing & Supply of Answer Booklets with Multiple Laser Printed Bar Codes and Without Bar Codes for Practical & OMR Printing To Examination Section through rate contract.

Sl. No.	Particulars	Details
1	Name of the Firm with full Address	Phone No: _____ Mobile No: _____ Fax No: _____ e-mail ID: _____.
2	GST/CST No:	
3	PAN/TIN No.	
4	Year of Establishment	
5	Present Office Address & Phone numbers of the Firm/Printer	
6	Whether authorized dealer/distributor/ manufacturer	
7	Total turnover during last financial year	
8	Sample copies of Answer Booklets/ Materials submitted to University	
9	Name of the person authorized to sign on this tender	
10	Payment of taxes (Proofs): GST: Income Tax: Copy of the annual turnover certified by the concerned authority	
11	Details of Machinery/technology	
12	Technical Bid Annexure - II	
13	Technical Bid Annexure - III	

Place:

Date:

Signature Name,

Address & Seal

Annexure-II
TECHNICAL BID

CERTIFICATION BY THE TENDERER

Printing and supply of Main Answer Booklets and Practical Answer paper (UG & PG) for 2025 onwards examinations to Bagalkot University Examination Section, Jamkhandi through rate contract

SI. No	Conditions and Documents Required	Documents Enclosed (YES/NO)
1	Company/Firm Registration Certificate	
2	SSI/MSME with NSIC Registration Certificate	
3	GST Registration certificate issued by the concerned authority.	
4	GST Returns statement (three years) (2021-22, 2022-23 & 2023-24)	
5	Income Tax Retunes Statements (three years) (2021-22, 2022-23 & 2023-24AY)	
6	The annual turnover should be above 2.00 Crore every year(Latest Financial Statement), the copy of annual turnover certified by the concerned authority (2021-22, 2022-23 & 2023-24 F.Y)	
7	Sample/Specimen of Answer Booklets enclosed	
8	Bidder should have Three years experience in printing and supply of Answer Booklets to at least Three State/Central Universities. The concerned documents including PO's and satisfactory certificates for all the Three years from concerned Universities should be furnished(2021-22, 2022-23 & 2023-24)	
9	Proof of coding/decoding software provided to State/ Central Universities should be enclosed (furnish the certificate issued by the concerned Institute/Universities).	
10	The facility to incorporate Microcline Printing security feature. Supporting documents as to be furnish.	
11	Latest Non-Black Listed Certificate from the Notary in a Stamp Paper	
12	Online Bar Coding facility to print inline VDP Bar Coded OMR integrated answer booklets and evidence for having facility of online printing should be produced showing list of machinery and Invoice copy of such equipment	
13	ISO 9001:2018 and ISO 27001:2013 Latest certificate	
14	Details of Machinery/technology	
15	Company profile and CVs of important personnel who will form part of the implementation team at the University is to be enclosed along with the tender form	
16	A client list with contact name, phone numbers and details of support provided is to be enclosed along with the tender form. If required, the vendor shall organize a visit of University officials to these locations so as to assess the vendor's capability	
17	Technical Bid Annexure-1	
18	Technical Bid Annexure - II	

Declaration

I hereby declare that, the above information furnished by me is true and correct as far as my knowledge is concerned and will abide by the university terms and conditions.

Place:
Date:

Signature
Name, Address & Seal

Annexure-III FINANCIAL BID

Printing and supply of Main Answer Booklets and Practical Answer paper (UG & PG) for 2025 onwards examinations to Bagalkot University Examination Section, Jamkhandi through rate contract

Main Answer Booklet Specifications

Sl. No	Name of the materials	Detailed specifications
1	Paper for facing sheets	105 GSM Maplitho Paper from 'A' grade mill
2	Paper for inner sheets	70 GSM Maplitho Paper from 'A' grade mill
3	Size	Final Size of booklet 210mm X 297mm after printing
4	Total No of Pages	32+04 Pages (32 Pages including Graph Sheets & 04 Cover Pages).
5	Margins	Top Margin: 1 Inch & Bottom Margin: 0.5 Inch
6	No of Lines per page	30 line Each Page
7	Colour	Facing Sheets in two colours printing (Deep Magenta #8B008B + Black) and inner sheet printing in one colour (Light blue colour).
8	Printed Security Features	<ul style="list-style-type: none"> a) Logo printing on each center of the page with in between 7-10% screen (The Logo of the University can be obtained from the Registrar (Eva) office) b) Invisible logo printing on facing sheet only. c) Micro Text Line on each page d) Barcode on five places (Two on front page one on the 2nd page & two on 35th page) e) University Emblem as Watermark on each ordinary page.
9	Verification feature	<ul style="list-style-type: none"> 1. Total seven barcodes are to printed on the answer booklets. Out of that two are dummy and other five are actual barcodes. 2. Places of the bar code to be printed. <ul style="list-style-type: none"> a. Two on the 1st page. b. One actual barcode and Two dummy/sample barcode on the 2nd page. c. Two on the 35th page.
10	Samples	Sample answer script may be inspected in the presence of Committee members.

Practical Answer Booklet Specifications

Sl. No	Name of the materials	Detailed specifications
1	Thickness of the Paper	70 GSM Maplitho Paper from 'A' grade mill
2	Size	Final Size 210mm X 297mm Answer Booklets
3	Total No of Pages	04 Pages Practical Answer Booklets
4	No of Lines per page	30 line Each Page
5	Margins	Top Margin: 1 Inch & Bottom Margin: 0.5 Inch
6	Colour	One colour (True Blue colour-#0073CF)
7	Series of Answer Booklets	08 Digits (03 Series number 23 B & 07 Numeric Starting with 2 characters)
8	Printed Security Features	a) Logo printing on each center of the page with in between 7-10% screen (The Logo of the University can be obtained from the Registrar (Eva) office) b) Invisible logo on front page c) Micro Text Line on each page d) Water Mark BGK logo on each page
9	Samples	Sample answer script may be inspected in the presence of Committee members.

SL NO	Item Code	Particulars	Approximate Quantity	Unit Price	Total
1	BUEXAM01	Main Answer Booklets 36 Pages	7,00,000		
2	BUEXAM02	Practical Answer Paper 04 Pages	1,00,000		
				Total	

➤ **The Price Quoted is inclusive of GST and all other applicable Taxes Overheads transport etc with door delivery.**

Name & Address of the Printer
Date:

Signature of the Tenderer
with Seal