



BAGALKOT UNIVERSITY

Mudhol Road, Jamkhandi – 587301 Dist: Bagalkote

The Draft

REGULATIONS AND COURSE STRUCTURE
Governing the Choice Based Credit System (CBCS) Semester
Scheme with multiple entry and exit options in

Common Languages English

III Semester

As Per NEP – 2020 and Adapted from RCU Belagavi
Applicable from the Academic Year 2024-25

B.A/ B.S.W/BACCJ Programmes

(Basic/Hons.)

Semester – 3

Subject: Generic English-3

Ability Enhancement Compulsory Course (AECC)

Course No.	Type of Course	Theory / Practical	Credits	Instruction hour per week	Total No. of Lectures/Hours / Semester	Duration of Exam	Formative Assessment Marks	Summative Assessment Marks	Total Marks
Course-03	AECC	Theory	03	04	60 hrs	2hrs	40	60	100

Course Objectives

1. To enhance LSRW (Listening, Speaking, Reading, Writing) skills
2. To develop interpersonal communicative skills
3. To augment presentation skills
4. To critically analyze, interpret and appreciate literary texts
5. To sensitize about social, cultural, religious and ethnic diversities
6. To enable employability in emerging sectors such as - content writers, interpreters, translators, transcribers
7. To facilitate preparation for competitive examinations
UPSC/KPSC/IBPS/SSC/RAILWAYS/TOEFL/IELTS and others.

Course Outcomes

At the end of the course the students will have :

1. Acquired enhanced LSRW (Listening, Speaking, Reading, Writing) skills
2. Equipped themselves with interpersonal communication skills
3. Augmented presentation and analytical skills
4. Ability to critically analyse, interpret and appreciate literary texts
5. An awareness of social, cultural, religious and ethnic diversities
6. Facilitated employability in emerging sectors such as - content writers, interpreters, translators, transcribers
7. Acquired language skills for competitive examinations -
UPSC/KPSC/IBPS/SSC/RAILWAYS/TOEFL/IELTS and others.

Syllabus- AECC 3:	50/56hrs	Total marks: 60
Unit –1 RECEPTIVE SKILLS: READING SKILLS AND LISTENING SKILLS	23hrs	40 marks
Text: Dear Departed – Stanley Houghton	15 hours	30 marks
Unit – 2: Listening Skills- Persuasive Speeches (Audio version of the speeches to be emphasised)	8hrs	10marks
Listening to Famous Speeches 1. “Crisis of Civilization” speech by Rabindranath Tagore at Shanti Niketan in April 1941 was his last speech. Tagore had been unwell for some time, yet his words were very moving. https://www.youtube.com/watch?v=56dWrRCJwgE 2. Dr. B R Ambedkar's Constituent Assembly Speech on Dec 17,1946 https://www.youtube.com/watch?v=2VFm0Uo63rY 3. “My Vision for India” by Dr. APJ Abdul Kalam is one of his best speeches at Indian Institute of Technology, Hyderabad, where he outlined his visions for India. Link: https://youtu.be/neKaXXXKtHE?t=30 4. Martin Luther King’s ‘I Have a Dream’ Speech, 1963 https://www.youtube.com/watch?v=smEqnklfYs 5.The speech by Kiran Bedi , India’s first woman IPS officer on visionary leadership. https://youtu.be/lqYqMhVxTsY		
UNIT II	23 hrs	20 marks
PRESENTATION SKILLS	5hrs	5marks
Organization of the Speech Use of Charts and diagrams Audio visual aids Body Language		
WRITING SKILLS	18hrs	15 marks
Introduction to Writing and Types of Writing		
a. Introduction to Writing Types of Writing Descriptive Writing Reflective Writing		

Essay writing b. Business Correspondence Letter of Enquiry Letter of Complaint Job Application and Resume Writing a. Commercial Writing Advertisement Writing Product Manual Poster/Brochure Writing		
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Suggested Reading/ References

1. Garg Manoj Kumar. English Communication -Theory and Practice -Ability Enhancement Compulsory Course. Cengage, 2019.
2. Rogers, C., Fanson, R. E. Active Listening. Gordon Training Inc., www.gordontraining.com/free-workplace-articles/active-listening/, Extract from 1957 article
3. Leech, Geoffrey and Jan Svartvik. A Communicative Grammar of English. Routledge, 2016.
4. Yadugiri, M.A. Making Sense of English - A Textbook of Sounds, Words and Grammar, Viva Books, 2020.
5. Yadugiri, M.A. The Pronunciation of English - Principles and Practice. Viva Books, 2018.
6. Peck, John and Martin Coyle. Write It Right – Secrets of Effective Writing (Palgrave Study Skills), Palgrave Macmillan, 2005, 2012.
7. Starnard Allen William . Living English Structure. Longman, London, 1974
8. Wood, Frederick. A Remedial English Grammar for Foreign Students. Macmillan Education, India, 1990.
9. Stanford Gene. Better Writing: From Paragraph to Essay. Harcourt College Pub, California, 1980.
10. Chaturvedi PD and Mukesh Chaturvedi. Business Communication, Concepts, Cases and Applications. Pearson, 2011.
11. Dex, Anjana Naina, Anuradha Marwah & Swati Pal. Creative writing - A Beginners Manual. Pearson.2008
12. Murphy, Raymond. Grammar in Use. CUP, 2019. 5 th Edition.
13. Seely, John. Oxford Guide to Effective Writing and Speaking OUP,1998

ASSESSMENT

Mode of Evaluation and Distribution of Marks

- The course shall carry a total of 100 marks.
- There shall be semester-end written examination for all the courses conducted by the Examination Division of the University for 60 marks.
- Each semester there shall be Internal Marks for 40.
- **A. FORMATIVE ASSESSMENT – 40 marks**
- **B. SUMMATIVE ASSESSMENT – 60 Marks**

TOTAL - 100 Marks

- **A. FORMATIVE ASSESSMENT – 40 marks**

Details of Formative assessment (IA) for AECC: 40% **weightage** for total marks

Type of Assessment	Weightage	Duration
Written test	10	1 hr
Seminar/Webinar	10	1 hr
Experiential Learning (Any two activities) Creative Writing/Case study /	20	

Assignment / Field work / Interviews/ Project work/ Internship/Report on any Mega event		
Total	40	

SUMMATIVE ASSESSMENT – 60 Marks
QUESTION PAPER PATTERN
for
BA/BSW/CCJ
III & IV SEMESTER
GENERIC ENGLISH /L2

Time: 2 ½ Hours

Max.Marks:60

Instruction: Answer all the questions

UNIT – 1

RECEPTIVE SKILLS: READING SKILLS AND LISTENING SKILLS

- I. Answer in one or two sentences (5 questions out of 7) 5x2=10
- II. Answer in about a page. (2 questions out of 3) 2x5=10
- III. Answer in about 2 – 3 pages (1 question out of 2) 1x10=10
- IV. Answer in about a page. (2 questions out of 3) 2x5=10

UNIT – 2

PRODUCTIVE SKILLS: SPEAKING AND WRITING SKILLS

- V. Answer in about a page (1 question out of 2) 1x5=5
- VI. Answer in about a page (1 question out of 3) 1x5=5
- VII. Answer in about a page (1 question out of 3) 1x5=5
- VIII. Answer in about a page (1 question out of 3) 1x5=5

BCom/BBA Programmes

(Basic/Hons.)

Semester – III

Subject: Generic English-3 Ability Enhancement Compulsory Course (AECC)

Course No.	Type of Course	Theory / Practical	Credits	Instruction hour per week	Total No. of Lectures/Hours / Semester	Duration of Exam	Formative Assessment Marks	Summative Assessment Marks	Total Marks
Course-03	AECC	Theory	03	04	60 hrs	2hrs	40	60	100

Course Objectives

1. To enhance LSRW (Listening, Speaking, Reading, Writing) skills
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7. To facilitate preparation for competitive examinations UPSC/KPSC/IBPS/SSC/RAILWAYS/TOEFL/IELTS and others.

Course Outcomes

At the end of the course the students will have :

1. Acquired enhanced LSRW (Listening, Speaking, Reading, Writing) skills
2. Equipped themselves with interpersonal communication skills
3. Augmented presentation and analytical skills
4. Ability to critically analyse, interpret and appreciate literary texts
5. An awareness of social, cultural, religious and ethnic diversities
6. Facilitated employability in emerging sectors such as - content writers, interpreters, translators, transcribers
7. Acquired language skills for competitive examinations - UPSC/KPSC/IBPS/SSC/RAILWAYS/TOEFL/IELTS and others.

Syllabus- AECC 3:	50/56hrs	Total Hrs: 60
Unit –1 RECEPTIVE SKILLS: READING SKILLS AND LISTENING SKILLS	23hrs	40 marks
	15 hours	30 marks

Text: Chandalika – Rabindranath Tagore		
Unit – 2: Listening Skills- Persuasive Speeches (Audio version of the speeches to be emphasised)	8hrs	10marks
Listening to Famous Speeches 1. “Quit India” speech delivered by Mahatma Gandhi on August 8, 1942, when he addressed the A.I.C.C. at Mumbai. https://youtu.be/QXajHuEKYCg 2. Swami Vivekananda’s speech at the World Parliament of Religions in Chicago, in which he introduced Hinduism to North America, became historical. https://www.youtube.com/watch?v=nbkRGhNhyZE 3. Dr. B R Ambedkar’s Constituent Assembly Speech on Dec 17,1946 https://www.youtube.com/watch?v=2VFm0Uo63rY 4. Martin Luther King’s ‘I Have a Dream’ Speech, 1963 https://www.youtube.com/watch?v=smEqnklfYs 5. The speech by Kiran Bedi, India’s first woman IPS officer on visionary leadership. https://youtu.be/lqYqMhVxTsY		
UNIT II	23 hrs	20 marks
Presentation Skills	5hrs	5marks
Organization of the Speech Use of Charts and diagrams Audio visual aids Body Language		
WRITING SKILLS	18hrs	15 marks
Introduction to Writing and Types of Writing		
b. Introduction to Writing Types of Writing Descriptive Writing Reflective Writing Essay writing c. Business Correspondence Letter of Enquiry Letter of Complaint Job Application and Resume Writing d. Commercial Writing Advertisement Writing Product Manual Poster/Brochure Writing		

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TOTAL - 100 Marks

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Details of Formative assessment (IA) for AECC: 40% weight age for total marks

Type of Assessment	Weightage	Duration
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Experiential Learning (Any two	20	

activities) Creative Writing/Case study / Assignment / Field work / Interviews/ Project work/ Internship/Report on any Mega event		
Total	40	

SUMMATIVE ASSESSMENT – 60 Marks
QUESTION PAPER PATTERN
for
B Com /BBA
III & IV SEMESTER
GENERIC ENGLISH /L2

Time: 2 ½ Hours

Max.Marks:60

Instruction: Answer all the questions

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- VIII IV. Answer in about a page. (2 questions out of 3) 2x5=10

UNIT – 2

PRODUCTIVE SKILLS: SPEAKING AND WRITING SKILLS

- V V. Answer in about a page (1 question out of 2) 1x5=5
- VI VI. Answer in about a page (1 question out of 3) 1x5=5
- VII VII. Answer in about a page (1 question out of 3) 1x5=5
- VIII VIII. Answer in about a page (1 question out of 3) 1x5=5

B.Sc./ B.C.A./B.Sc. C.C.J. Programmes

(Basic/Hons.)

Semester – 3

Subject: Generic English-3

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	15 hours	30 marks

Text: – Fire and Rain – Girish Karnad		
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2.Types of Writing Descriptive Writing Reflective Writing Essay writing		
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UNIT – 2

PRODUCTIVE SKILLS: SPEAKING AND WRITING SKILLS

- IX V. Answer in about a page (1 question out of 2) 1x5=5
- X VI. Answer in about a page (1 question out of 3) 1x5=5
- XI VII. Answer in about a page (1 question out of 3) 1x5=5
- XII VIII. Answer in about a page (1 question out of 3) 1x5=5