

BAGALKOT UNIVERSITY

Mudhol Road, Jamkhandi-587301 Dist: Bagalkot

PROGRAM /COURSE STRUCTURE AND SYLLABUS For

BACHELOR OF ARTS with SOCIAL WORK (BSW)

I and II Semester

w.e.f.

Academic Year 2024-25

PROGRAM STRUCTURE

Curricular and Credits Structure under Choice Based Credit System (CBCS)of BACHELOR OF SOCIAL WORK (BSW) as one Major Discipline Scheme for the BSW. Undergraduate Program with effect from 2024-25

First Semester BSW (BACHELOR OF SOCIAL WORK) Scheme

		S	SEMI	ESTER	-I			<u> </u>			
Category	Course Code	e Title of the Paper		Marks		Teaching hours/ week		Credit	Durati on of exams	Teaching Dept	
			IA	SEE	Total	L	T	P		(Hrs)	
L1		Language 1	20	80	100	4	-	-	3	3	
L2		Language 2	20	80	100	4	-	-	3	3	
Major	2F1XXX M01T	Introduction to Social Work	20	80	100	4	-	-	4	3	BSW
Major	2F1XXX M02T	Social Sciences for Social Workers	20	80	100	4	-	-	4	3	BSW
Major	2F1XXX M03T	Contemporary Social Problems in India	20	80	100	4	-	-	4	3	BSW
Major	2F1XXX M01F	Social Work Practicum -1	20	80	100	-	-	8*	4		BSW
	2S1XXX C01T /2S1XXX C02T	Constitutional Values Environmental Studies	10	40	50	2	-	-	2	2	Constitution al Values:/Pol itical Science Environmen tal Studies:/Ge ography/C hemistry/Botany/Zo
Total Mar	Γotal Marks				650		mest redit		24		ology

Second Semester BSW (BACHELOR OF SOCIAL WORK) Scheme

			SI	EMEST	ER-II						
Category	Course code	code hou		Teaching hours/ week		Credit	Credit Duration of exams (Hrs.)	Teaching Dept			
			IA	SE E	Total	L	Т	P			
L3		Language3	20	80	100	4	-	-	3	3	
L4		Language4	20	80	100	4	-	-	3	3	
Major	2F2XX XM04T	Fields of Social Work	20	80	100	4	-	-	4	3	BSW
Major	2F2XX XM05T	Psychology for Social Work Practice	20	80	100	4	-	-	4	3	BSW
Major	2F2XX XM06T	School Social Work	20	80	100	4	-	-	4	3	BSW
Major	2F2XX XM02F	Social Work Practicum – II	20	80	100	-	-	8*	4	3	BSW
	2S1XX XC01T	Constitutional Values	10	40	50	2	-	-	2	2	Constitutional Values:/Politic al Science
	2S1XX XC02T	Environment studies									Environment Studies:/Geog raphy/Chemist ry/Botany/Zoo logy
Total Marks					650	Sen Cre			24		

COURSE-WISE SYLLABUS

Year	I	Course Code: 2F1X	XXXM01T		Credits	4
Sem.	Ι	Course Title: Introd	luction to Social Wo	ork	Hours	50
Formativ	e As	sessment Marks: 20	Semester End Exam	n Marks : 80	Duratio	n of ESA: 3 hrs.
Course Objective	S	 To understand the the West To develop insight social change To develop Skills t 	nts into the origin a	and development of	ideologies	and approaches to
Course Outcomes At the end of the course, the student should be able to: 1) Understand the basic concepts of the Social Work profession; 2) Interpret the context and reasons for the origin and development of social work in India and the West and 3) Analyze the rationale, goals, ideals, methods and ethical standards of bringing about desired social change/development through professional service of Social Work.					ndards for	
Unit No).	Course Content		Suggested Pedagogy	Hours	
Module	I	Scope of Social W distinction between related concepts Service, Social Welfare, Social	such as Social Reform, Social Development and Brief overview of	Lecture, Tutorials and Group Discussion	10	
Module	Ш	Historical Develop Work in the UK, Uk The Elizabethan Charity Organisati Settlement House Poor Law Commis Beveridge Report social change in Śramaṇa tradition, Islam in India, Ch and Hindu Reform Independence effor	Poor Law 1601, on Society 1869, Movement, The sion of 1905, The 1941, Efforts for India through Vedism, Sikhism, pristianity in India Movements. Post-	Lecture, Tutorials and Group Discussion	10	

Module III	Social Work in Modern India: Micro, mezzo, and macro social work practices. Impact of globalisation on social work in India. The interface between Voluntary and Professional Social Work. Emerging Trends in Social Work.	Lecture, Tutorials and Group Discussion	15
Module IV	Social Work Profession: Profession: Meaning, Definitions, and Attributes; Professional values, principles, code of ethics, and skills needed for social workers. Social work education: Growth of social work education, components of social work curriculum, objectives of Social Work Practicum. Current status and challenges of the social work profession.	Lecture, Tutorials and Seminars	15

		T		<u> </u>	
Year	I	Course Code: 2F1XXXM02T		Credits	4
Sem.	I	Course Title: Social Science Practice	es' Concepts for Social Work	Hours	50
Formative Assessment Marks: 20			Semester End Exam Marks: 80	Duratio 3 hrs.	on of ESA:
Course Objectiv	ves	 To understand basic sociologi To know the basic concepts of To understand the political fra 	f economics and the structure of	-	ny
Course Outcomes At the end of the course, the student should be able to: 1) Understand the Elements of Social Sciences; 2) Understand the correlation and significance of Social Sciences with Social Work and 3) Understand Society, culture, Social Issues and Social Development.					Social
Unit Course Content No.		Course Content	Suggested Pedagogy	Hours	
Modu I	le	Introduction to Social Sciences: Meaning and definition of Social Sciences and its differences with other streams of knowledge. Knowledge of Anthropology for Social Work: Meaning, Definitions, Nature and Scope. Relationship of Anthropology with Social Work. Importance of Socio-Cultural Anthropology.	Lecture, Tutorials and Group Discussion	10	
Modu II	le	Knowledge of Sociology for Social Work: Relationship of Sociology with Social Work. Society: Meaning, Definitions, and Characteristics. Social Stratifications: Meaning and types. Socialisation:	Lecture, Tutorials and Group Discussion	10	

	Meaning, Agencies and Importance. Social Change: Concept, Types, and Factors. Social Control: Meaning, Types and Factors.		
Module III	Knowledge of Economics for Social Work: Relationship of Economics with Social Work. Economics: Meaning, Definitions, and Characteristics. Basic Concepts of Economics: Types of the economy (Capitalism, Socialism & Mixed Economy); Per Capita Income, National Income, and Gross Domestic Product (GDP).	Lecture, Tutorials and Group Discussion	15
Module IV	Knowledge of Political Science for Social Work: Relationship of Political Science with Social Work. State: Meaning and definition, evolutionary Theory of state, Elements and functions of the modern state. Government: Meaning, Definition and forms of government. Good Governance: Meaning and Definitions, Features, Hindrances and Challenges to Good Governance.	Lecture, Tutorials and Seminars	15

Vaan	I	Course Code, 2E1VVVM02	T.	Cuadita	4	
Year	1	Course Code: 2F1XXXM03'	1	Credits	4	
Sem.	Ι	Course Title: Contemporary	Social Problems in India	Hours	50	
Formati	ive A	Assessment Marks: 20	Semester End Exam Marks: 80	Duration of ESA: 3 hrs.		
Course Objecti	ves	2. To understand preventive an	nd manifestation of social problems d remedial measures for contemporary so cial work in addressing social problems	ocial probl	ems	
Course Outcomes At the end of the course, the student should be able to: 1. Gain realistic understanding of different social problems in India; 2. develop the ability to analyse the causes, consequences an solutions to different social problems; and 3. Understand the interrelationship among various social problems economic development.						
Unit No.		Course Content	Suggested Pedagogy		Hours	
Module I		Concept of Social Problem: Meaning and definitions of social problem - Classification of social problems - Causes and consequences of social problems. Need for studying the social problems.	Problem: Meaning and efinitions of social roblem - Classification of ocial problems - Causes and consequences of social roblems. Need for tudying the social			
Module II		Structural Problems: Meaning and definitions and characteristics of poverty, inequality of caste and gender, beggary, commercial sex, corruption, communalism. Addiction; Drug and technology.	Lecture, Tutorials and Group Discussion	10		
Module III	;	Familial Problems: Meaning, Definitions and Characteristics of Dowry, Divorce, Domestic	Lecture, Tutorials and Group Discussion	15		

	violence, Child abuse, Female feticide, child labour, population explosion.		
Module IV	Developmental Problems: Meaning, definitions and characteristics of regional disparities, displacement, migration and terrorism. Problems of social and human development in India. Social Work interventions for preventing and containing social problems.	Lecture, Tutorials and Seminars	15

Year	I	Course Code: 2F1XXXM01F (Practical)	Credits	4	
Sem.	I	Course Title: SOCIAL WORK PRACTICUM - I	Hours: 96	8 per week	
Formative 20	mative Assessment Marks: Summative Assessment Marks: 80			of A	
Course Outcomes		At the end of the course, the student should be able to: 1) Obtain conceptual clarity regarding different approaches to providing help to people in need; 2) Get acquainted with the professional role of social workers; 3) Develop self-awareness and orientation to teamwork; 4) Acquire introductory skills in the use of programme media and 5) Develop skills in report writing and use of supervision.			

Course Content

This Course comprises:

A minimum of 10 Orientation Lectures given by the Faculty on topics such as ➤ Concept, purpose, and importance of Field Work Practice in Social Work Education; ➤ Different components of Social Work Practicum from the first to final semester of the BSW Course; ➤ Roles and responsibilities of the Student / Social Work Trainee, Faculty Supervisor, and Agency Supervisor; ➤ Need and significance of Orientation Visits;

- ➤ Purpose and types recording in Field Work Practice;
- ➤ Understanding self-awareness and self-management, time management, and goal setting for effective Field Work Practice;
- ➤ Ethical principles in Field Work Practice; and
- > Techniques like rapport building, observation and analysis, advocacy, and networking with individuals, groups, and communities.

A minimum of 10 Orientation Visits to various governmental and non-governmental settings of Social Work Practice organised by the faculty at the beginning of the Course.

A minimum of 10 Structured Experiences Laboratory (SEL) to help students understand and acquire the knowledge and skills by covering the following topics through various program media such as role plays, group games, etc.:

- Becoming a Professional Social Worker (Exploring Why You Are Here);
- Teambuilding
- Self-Awareness & Understanding Its Importance in Social Work Practice
- Values Identification & Understanding Its Importance in Social Work Practice Developing Professional Behavior: What it is and what it is not, including behaviour with other professionals
- Defining Professional Boundaries: Boundary Violation/Boundary Crossing
- Exploring Ethical Challenges

The stipulated hours for a Social Work Practicum are eight hours per week.

Guidelines for Orientation Visits

Students in every organisation expect to spend a minimum of four (4) hours. The chief functionary or the chief executive of the organisation or his nominee is expected to share the details on all the relevant aspects of the organisation. The social work faculty who accompany the students has to encourage, stimulate and also facilitate the students to gather more information on the clientele, services.

Societal reactions, outcome of the process, etc. Every student shall submit a detailed handwritten report in the standard format prepared and approved by the Head of the Department. A classroom discussion is to be organised immediately on the following day of every visit to clarify all the aspects of the organisation visited. The orientation visits are expected to be organised periodically, at the rate of not more than two organisations per week, on fieldwork days throughout the semester.

Soon after the completion of "orientation visits to fields of social work", a student conference shall be conducted to share the orientation visit experiences and learning.

Note on the Calculation of Workload for Social Work Practicum

The workload for the Social Work Practicum shall strictly be calculated per the guidelines given in the Course Structure of the BSW Course, worked out in keeping with the UGC Model Curriculum for Social Work Education (2001, p. 14).

The UGC Model Curriculum for Social Work Education (2001, p. 14) states that "... each learner should get about forty-five to sixty minutes of individual instruction..." and that "hence teacher-learner ratio suggested is 1:8..." (enclosed as "Annexure 1"). Thus, it may be noted that the instructional hours for "Social Work Practicum" vary depending on the number of students allocated for supervision to each faculty member. In keeping with the guidelines given in the UGC Model Curriculum for Social Work Education, for a batch of eight students, the faculty is expected to provide eight hours of individual and group instruction as specified in the syllabus. Since the Paper is Practical, the total workload for the faculty for a batch of eight students is 4 hours per week (i.e., 8 hrs./2 = 4). Hence, the weekly Social Work Practicum will be four hours for eight students. Further, the workload for each faculty proportionately increases with the increase in the number of students allocated under his/her guidance for Social Work Practicum.

Note on the Assessment of Social Work Practicum

The Social Work Practicum assessment shall strictly follow the guidelines at the beginning of this curriculum.

Recommended Learning Resources

Print Resources

- 1. Columbia University. 2015. *Handbook for Student Social Work Recording*. School of Social Work.
- 2. Kadushin, Alfred Harkness, Daniel. 2005. *Supervision in Social Work*. New Delhi: Rawat Publications.
- 3. Kohli, A.S. 2004. Field Instruction and Social Work: Issues, Challenges and Response. Delhi: Kanishka.
- 4. Lawani, B.T. 2009. Social Work Education and Field Instructions. Agra: Current Publications.
- 5. Mathew, G. Supervision in Social Work. Mumbai: TISS.
- 6. Sajid, S.M. 1999. *Fieldwork Manual*. New Delhi: Department of Social Work, Jamia Milia Islamia.
- 7. 7. Roy, Sanjoy. 2012. *Field Work in Social Work*. Rawat Publication: Jaipur. 8. Subedhar, I.S. 2001. *Fieldwork Training in Social Work*. New Delhi: Rawat.

YEAR	I	Course Code: 2F2XXXM04T		Credits	04
SEM	II	Course Title: Fields of Social Work	Hours	50	
Formati Assessr 20	ive ment Marks:	Summative Assessment Marks: 80		Duratio 3 hrs.	on of ESA:
Course	Objectives	 To understand fundamental concepts welfare and elderly welfare To understand the needs and problems of the second se	of families, children, y i-institutional provisio	youth and ons related	the elderly I to family,
Course	Outcome	At the end of the course, the student shows 1. Gain an overview of contemporary Develop an understanding of differe correctional Social Work, medical, psych 3. Understand the role and functions settings; and 4. Be motivated to practic work interventions.	fields of the Social V nt areas of social niatric and school soci of social workers in	work pra al work, e different	ctice like
Unit No).	Course Content	Hours		
		Social Work with Families: Meaning, Definition, Characteristics, Functions and types of Families; Changing scenario of Indian Families, Problems in Contemporary Families; Role of Social Worker in Family-centered Social Work. Social Work with Youth: Meaning, Definitions and Importance, Needs and Problems of Youth; Profile of Youth in India; and Role of Social Worker in Mitigating the Issues of Youth.	Lecture, Tutorials and Group Discussion	10	

	Occupational Social Work. Organised and Unorganized Labour: Meaning Definition, Characteristics and Issues of Labourers in India; Meaning of Labour Welfare, Industrial Relations and Human Resource Management; Social Work Practice in Occupational Setting.	Lecture, Tutorials and Group Discussion	10
Module III	Correctional Social Work: Meaning, Definition, Characteristics and Problems. Social Work Practice in Correctional Setting. Medical and Psychiatric Social Work: Meaning, Definitions and Scope. Role and Functions of Medical and Psychiatric Social Workers.	Lecture, Tutorials and Group Discussion	15
Module IV	Social Work with Sexual Minorities: Differences between Sex and Gender; Sexual Minorities: Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, and Asexual (LGBTQIA+) Advocacy, Legal and Human Rights Campaign. Role of Social Workers. Ecology and Development: Concept, Inter linkages and Environmental Issues and solutions. Role of Social Workers in attaining Sustainable Development Goals.	Lecture, Tutorials and Seminars	15

Year	I	Course Code: 2F2XXXM05T		Credits	04	
Sem	П	Course Title: Psychology for Social W	ork practice	Hours	50	
Forma Asses Marks	sment	Summative Assessment Marks: 80		Duratio ESA: 3		of
Cours Objec		 To understand Human growth and human growth and childhous psychology and its relevance to Social Value of the second of the puberty and development To understand adulthood and old age 				
Cours		At the end of the course, the student should be able to: 1. Able to understanding the characteristic needs and normal human life cycle development stages. 2. Able to understand the infancy and childhood development psychology and its relevance to Social Work. 3. Able to understand the puberty and adolescence stages of development. 4. Able to understand adulthood and old age problems and challenges				
Unit N	No.	Course Content	Suggested Pedagogy	Hours		
Modu	ıle I	Introduction to Human Life Cycle: Principles of human growth and development, stages of Human Growth. Pre-Natal Period: Pre-Conception, Conception, maternal health, stages of prenatal growth, birth process, and pre-maturity.	Lecture, Tutorials and Group Discussion	10		
Modu	ıle II	Infancy and Childhood: Characteristics of Infancy; Physical, motor, sensory, language, social and sexual development in Infancy; Characteristics of Childhood; Physical, social and sexual development in childhood.	Lecture, Tutorials and Group Discussion	10		

Module III	Puberty and Adolescence: Characteristics of puberty and adolescence; Physical, sexual, social and psychological changes during puberty and adolescence; Issues of concern related to Puberty and Adolescence.	Lecture, Tutorials and Group Discussion	15
Module IV	Adulthood, Middle Age, and Old Age: Characteristics of Adulthood, Middle Age and Old Age; Various adjustments in different stages (Vocational, Marital, Familial, Singlehood, Retirement). Relevance of social work practice in Adulthood, middle age and Old age. Relevance of social work practice with all stages of life.	Lecture, Tutorials and Seminars	15

References:

- Coleman, James C. 1976. Abnormal Psychology and Modern Life. Forman and Co, 5th edition. Hurlock. E.B. 1995. Developmental Psychology, 3rd Edition. New York: Tata McGraw-Hill Publishing Company Ltd.
- o Hurlock. E.B. 1995. Child psychology. New York: Tata McGraw-Hill Publishing Company Ltd. Kaur, Rajpaul. 2005. Abnormal Psychology. New Delhi: Deep & Deep Publications.

Year	I	Course Code: 2F2XXXM06T Credit			Credits	S	4	
Sem.	II	Course Title: Scho	ool Social Work			Hours: 50 4 hours per week		
Formative Assessment Marks: Summative Amarks: 80			Assessment Duration of ESA:3 hours			3 hours		
Course Outcome	1 0							
Unit No	Unit No. Course Content		Suggested Pedagogy			Hours		
Unit I	School Social work: Meaning and Definition, Historical evolution of school social work in West and India. Systems of School Social Work: Child system, Family System, School system, Community System ii) Lecture method ii) Tutorials iii)Assignments iv) Group Discussion v) Virtual Mode			10				
Unit II		Interventions: Dropouts, Beha Disability problem Health Related propsychological, S	Absenteeism and avioural problems, ms, Drug addiction, oblems: Physical and cholastic problems, flict with the law, ties	i) method Tutorials iii)Assign iv) Group Discussicus) v) Virtua	nments on		10	
Unit III		Education Act 2012, J.J Act 20 functions of Sc	gislation related to Rights, Right to 2009, POCSO Act 15. Role, Skills and shool Social worker. aool Social Worker.	i) method Tutorials iii)Assign iv) Group Discussic v) Virtua	nments on		15	
Unit IV		Meaning, Classifications Schools. School Meaning and Administrative states.	and administration: cation & features of ol Administration: and Concepts, tructure of schools, nent and Monitoring	i) method Tutorials iii)Assign iv) Group Discussion	nments		15	

	Committee: Meaning and functions SDMC, Current Government Programmes in school	v) Virtual Mode				
Recommended Learning Resources						
Print Resources	 A.E., The field of Social Work, Henry Holt and Co., New York. Nordshog, J.E and Others, Analysing Social Problems, The Dryden Press, New York 3. Planning Commission Social Welfare in India, Planning Commission, Government of India, New Delhi Misra, P.D., Social Work Philosophy, Intu India Publication, New Delhi. Mangal. S.D., An Introduction to Social Work, Book Enclave, Japa 					

Year	I	Course Code: 2F2XXXM02F (Practical)	Credits	4		
Sem.	II	Course Title: SOCIAL WORK PRACTICUM - II	96 I	8 per week		
Formative Assessment Marks: 20		Summative Assessment Marks: 80	Duration of ESA: NA (viva)			
Outcomes 1) Obtain cond to providing he 2) Get acquain 3) Develop self 4) Acquire intrand		 Obtain conceptual clarity regarding diff to providing help to people in need; Get acquainted with the professional role Develop self-awareness and orientation t Acquire introductory skills in the use of and 	Get acquainted with the professional role of social workers; Develop self-awareness and orientation to teamwork; Acquire introductory skills in the use of programme media			

Course Content

This Course comprises:

A minimum of 10 Orientation Lectures given by the Faculty on topics such as ➤ Concept, purpose, and importance of Field Work Practice in Social Work Education; ➤ Different components of Social Work Practicum from the first to final semester of the BSW Course; ➤ Roles and responsibilities of the Student / Social Work Trainee, Faculty Supervisor, and Agency Supervisor; ➤ Need and significance of Orientation Visits;

- ➤ Purpose and types recording in Field Work Practice;
- ➤ Understanding self-awareness and self-management, time management, and goal setting for effective Field Work Practice;
- ➤ Ethical principles in Field Work Practice; and
- ➤ Techniques like rapport building, observation and analysis, advocacy, and networking with individuals, groups, and communities.

A minimum of 10 Orientation Visits to various governmental and non-governmental settings of Social Work Practice organised by the faculty at the beginning of the Course.

A minimum of 10 Structured Experiences Laboratory (SEL) to help students understand and acquire the knowledge and skills by covering the following topics through various program media such as role plays, group games, etc.:

- Becoming a Professional Social Worker (Exploring Why You Are Here);
- Teambuilding
- Self-Awareness & Understanding Its Importance in Social Work Practice
- Values Identification & Understanding Its Importance in Social Work Practice Developing Professional Behavior: What it is and what it is not, including behaviour with other professionals
- Defining Professional Boundaries: Boundary Violation/Boundary Crossing
- Exploring Ethical Challenges

The stipulated hours for a Social Work Practicum are eight hours per week.

Guidelines for Orientation Visits

Students in every organisation expect to spend a minimum of four (4) hours. The chief functionary or the chief executive of the organisation or his nominee is expected to share the details on all the relevant aspects of the organisation. The social work faculty who accome pany the students has to encourage, stimulate and also facilitate the students to gather more information on the clientele, services.

Societal reactions, outcome of the process, etc. Every student shall submit a detailed handwritten report in the standard format prepared and approved by the Head of the Department. A classroom discussion is to be organised immediately on the following day of every visit to clarify all the aspects of the organisation visited. The orientation visits are expected to be organised periodically, at the rate of not more than two organisations per week, on fieldwork days throughout the semester.

Soon after the completion of "orientation visits to fields of social work", a student conference shall be conducted to share the orientation visit experiences and learning.

Note on the Calculation of Workload for Social Work Practicum

The workload for the Social Work Practicum shall strictly be calculated per the guidelines given in the Course Structure of the BSW Course, worked out in keeping with the UGC Model Curriculum for Social Work Education (2001, p. 14).

The UGC Model Curriculum for Social Work Education (2001, p. 14) states that "... each learner should get about forty-five to sixty minutes of individual instruction..." and that "hence teacher-learner ratio suggested is 1:8..." (enclosed as "Annexure 1"). Thus, it may be noted that the instructional hours for "Social Work Practicum" vary depending on the number of students allocated for supervision to each faculty member. In keeping with the guidelines given in the UGC Model Curriculum for Social Work Education, for a batch of eight students, the faculty is expected to provide eight hours of individual and group instruction as specified in the syllabus. Since the Paper is Practical, the total workload for the faculty for a batch of eight students is 4 hours per week (i.e. 8 hrs./2 = 4). Hence, the workload for the Social Work Practicum per week will be four hours for a batch of eight students. Further, the workload for each faculty proportionately increases with the increase in the number of students allocated under his/her guidance for Social Work Practicum.

Note on the Assessment of Social Work Practicum

The Social Work Practicum assessment shall strictly follow the guidelines at the beginning of this curriculum.

Recommended Learning Resources

Print Resources

Columbia University. 2015. *Handbook for Student Social Work Recording*. School of Social Work.

- 2. Kadushin, Alfred Harkness, Daniel. 2005. *Supervision in Social Work*. New Delhi: Rawat Publications.
- 3. Kohli, A.S. 2004. *Field Instruction and Social Work: Issues, Challenges and Response*. Delhi: Kanishka.
- 4. Lawani, B.T. 2009. Social Work Education and Field Instructions. Agra: Current Publications.
- 5. Mathew, G. Supervision in Social Work. Mumbai: TISS.
- 6. Sajid, S.M. 1999. *Fieldwork Manual*. New Delhi: Department of Social Work, Jamia Milia Islamia.
- 7. 7. Roy, Sanjoy. 2012. *Field Work in Social Work*. Rawat Publication: Jaipur. 8. Subedhar, I.S. 2001. *Fieldwork Training in Social Work*. New Delhi: Rawat.