



BAGALKOT UNIVERSITY

Mudhol Road, Jamkhandi-587301 Dist: Bagalkot

PROGRAM /COURSE STRUCTURE AND SYLLABUS For

BACHELOR OF ARTS with SOCIAL WORK I and II Semester

w.e.f.

Academic Year 2024-25

Program Structure for Social Work as a Major Discipline

Syllabus and credits structure under choice based credit system (CBCS) general degree for the BA with Social Work under graduate programme with effect from 2024-25

SEMESTER-1											
Category	Course code	Title of the Paper	Marks			Teaching hours/ week			Credits	Duration of exams (Hrs)	Teaching Dept
			I A	SEE	Total	L	T	P			
L-1		Language -1	20	80	100	4	0	0	3	3	
L-2		Language -2	20	80	100	4	0	0	3	3	
MAJOR	2B1SO WM01T	Fundamentals of Social Work	20	80	100	3	0	0	3	3	BSW
	2B1SO WM01F	Fieldwork practice-I	10	40	50	0	0	4	2	3	
MAJOR		Theory Subject- as per discipline	20	80	100	5	0	0	5	3	
MAJOR		Theory Subject- as per discipline	20	80	100	5	0	0	5	3	
———	2S1XXX C01T	Constitutional Values	10	40	50	2	0	0	2	2	CV/Political Science
	2S1XXX C02T	Environment Studies									ES/Geography/ Chemistry/ Botany/Zoology
Total Marks			600			Semester Credits			23		

SEMESTER-2

Category	Course code	Title of the Paper	Marks			Teaching hours/ week			Credits	Duration of exams (Hrs)	Teaching Dept
				SEE	Total	L	T	P			
L-3		Language -3	20	80	100	4	0	0	3	3	-----
L-4		Language-4	20	80	100	4	0	0	3	3	
MAJOR	2B2S OWM 02T	Social Casework	20	80	100	3	0	0	3	3	BSW
	2B2S OWM 02F	Fieldwork Practice -II	10	40	50	0	0	4	2	3	BSW
MAJOR		Theory Subject- as per discipline	20	80	100	5	0	0	5	3	-----
MAJOR		Theory Subject- as per discipline	20	80	100	5	0	0	5	3	-----
-----	2S1XX XC01T	Constitutional Values	10	40	50	2	0	0	2	2	CV/Political Science
	2S1XX XC02T	Environment Studies									ES/Geography/Chemistry/Botany/Zoology
Total Marks					600	Semester Credits			23		

SYLLABUS Semester I

Year	I	Course Code: 2B1SOWM01T	Credits	3
Sem.	I	Course Title: Fundamentals of Social Work	Hours	40
Course Pre-requisites, if any		NA		
Formative Assessment Marks:10		Summative Assessment Marks:40	Duration of ESA: 2 hrs.	
Course Outcomes	<p>At the end of the course, the student should be able to:</p> <ul style="list-style-type: none"> . To understand various ideologies and demonstrate the values and ethics of Social Work Profession; . To understand various social science concepts, knowledge and structure and its relationship with society; . To understand, analyse, address, preventive and remedial measures for contemporary social problems and concerns; and . To understand different fields, Methods, Attributes and Competencies of Social Work Practice. 			
Unit No.	Course Content		Suggested Pedagogy	Hours
Module I	<p>Introduction to Social Work:</p> <p>Social Work: Meaning and Definitions, Objectives, Goals and Functions.</p> <p>Social Work and related concepts: Social service, social development, social welfare, social security and social reform.</p> <p>Nature and Philosophy of Social Work.</p> <p>Major highlights of the historical evolution of Social Work in the UK, USA, and India.</p>		Lecture, Tutorials and Group Discussion	10
Module II	<p>Principles, Values and Ethics of Social Work: Principles of Social Work.</p> <p>Values and Code of Ethics (NASW) of Social Work.</p> <p>Social Work and its relation to Human Rights and Social Justice.</p>		Lecture, Tutorials and Group Discussion	10

Module III	<p>Social Work as a Profession: Profession: Meaning, Definitions and Attributes. Social Work Profession: Issues and Challenges. Perspectives of Social Work Profession in the Indian context.</p>	Lecture, Tutorials and Group Discussion	10
Module IV	<p>Approaches and Fields of Social Work: Professional v/s Voluntary Approaches to Social Work.</p> <p>Major Fields of Social Work: Community Development, Correctional Settings, Medical and Psychiatric Social Work, Family, Women and Child-centered Social Work, and Occupational Social Work.</p>	Lecture, Tutorials and Seminars	10
Recommended Learning Resources			
Print Resources	<p>. Annie Pullen-Sansfaçon (2013), The Ethical Foundations of Social Work, Stephen Cowden Routledge, Banks, S. (1995). Ethics and Values in Social Work: Practical Social Work Series, London: Macmillan Press Ltd. Compton, B. R. (1980). Introduction to Social Welfare and Social Work. Illinois: The Dorsey Press. Desai, Murli, (2006). Ideologies and Social Work: Historical and Contemporary Analyses, Rawat Publication, New Delhi Friedlander, Walter A. (1977) Concepts and Methods of Social Work, New Delhi: Prentice Hall of India Pvt. Ltd Heun, Linda R., Heun, Richard E. (2001) Developing Skills for Human Interaction, London: Charles E. Merrill Co. Jacob, K. K. (Ed.) (1994) Social Work Education in India – Retrospect and Prospect. Udaipur, Himansu Publications. Joseph, Sherry (Ed.) (2000) Social Work: In the Third Millennium (Some Concerns and Challenges), Sriniketan, Department of Social Work, Visva-Bharati. National Association of Social Workers. (2008). Code of Ethics of the National Association of Social Workers. Washington, D.C.: NASW Press. 0. O'Hagan, Kieran, Kingsley, Jessica (2003) Competence in Social Work Practice - A Practical Guide for Professionals, London. 1. Reamer & Fredric (2005) Social Work Values and Ethics, New Delhi: Rawat Publication Singh, D. K. and Bhartiya, A.K. (2010). Social Work: Concept and Methods. Lucknow: New Royal Book Company. 2. Skidmore, Rex A. (1982), Introduction to Social Work, New Jersey, Thackeray, Milton G. Prentice-Hall, Englewood Cliffs. 3. Surendra Singh (Chief Editor). (2012): Encyclopedia of Social Work in India. Lucknow: New Royal Book Company.</p>		

Digital Resources	<p>USC Suzanne Dworak-Peck School of Social Work (2014), Introduction to Social Work: Available at https://www.youtube.com/watch?=jJXRB1V5eVw&t=5s</p> <p>UH Class OET (2016) Introduction to Social Work, University of Houston: Available at https://www.youtube.com/watch?=LtaCmORiP9A</p> <p>The Audiopedia (2017), What is SOCIAL WORK? What does SOCIAL WORK mean? SOCIAL WORK meaning, definition and explanation: Available at https://www.youtube.com/watch?v=xj5-Vdh1B3E</p> <p>USC Suzanne Dworak-Peck School of Social Work (2017), Legacies of Social Change. 100 Years of Professional Social Work in the United States: Available at https://www.youtube.com/watch?v=a4VzRSnksmA</p>
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Year	I	Course Code: 2B1SOWM01F	Credits	2
Sem.	I		Hours : 50	4 hours per week
Formative Assessment Marks: 10		Summative Assessment Marks: 40	Duration of ESA: 3 hours	
Course Outcomes		<p>At the end of the course, the student should be able to:</p> <ol style="list-style-type: none"> 1) Develop conceptual clarity regarding different approaches to providing help to people in need; 2) Get acquainted with the professional role of social workers; 3) Develop self-awareness and orientation to teamwork; 4) Develop introductory skills in the use of programme media and 5) Develop skills in report writing and use of supervision. 		
Course Content				
<p>This Course comprises:</p> <p>A minimum of 05 Orientation Lectures given by the Faculty on topics such as ➤ Concept, purpose and importance of Field Work Practice in Social Work Education; ➤ Different components of Social Work Practicum from the first to final semester of the BSW Course; ➤ Roles and responsibilities of the Student / Social Work Trainee, Faculty Supervisor and Agency Supervisor; ➤ Need and significance of Orientation Visits;</p> <p>➤ Purpose and types recording in Field Work Practice;</p> <p>Understanding self-awareness and self-management, time management, and goal setting for effective Field Work Practice;</p> <p>➤ Ethical principles in Field Work Practice; and</p> <p>Techniques like rapport building, observation and analysis, advocacy, and networking with individuals, groups, and communities.</p> <p>A minimum of 05 Orientation Visits to various governmental and non-governmental settings of Social Work Practice organised by the Faculty at the beginning of the Course.</p> <p>A minimum of 05 Structured Experiences Laboratory (SEL) to help students understand and acquire the knowledge and skills by covering the following topics through various program media such as role plays, group games, etc.:</p> <ul style="list-style-type: none"> • Becoming a Professional Social Worker (Exploring Why You Are Here); • Teambuilding • Self-Awareness & Understanding Its Importance in Social Work Practice • Values Identification & Understanding Its Importance in Social Work Practice <p>The stipulated hours for a Social Work Practicum are four hours per week.</p>				

Guidelines for Orientation Visits

Students in every organisation expect to spend a minimum of four (4) hours. The chief functionary or the chief executive of the organisation or his nominee is expected to share the details on all the relevant aspects of the organisation. The social work faculty accompanying the students has to encourage, stimulate, and facilitate the students' gathering of more information on the clientele, services, societal reactions, outcome of the process, etc. Every student shall submit a detailed written report in the standard format prepared and approved by the Head of the Department. A classroom discussion is to be organised immediately on the following day of every visit to clarify all the aspects of the organisation visited. The orientation visits are expected to be

Recommended Learning Resources

Print Resources	<p>1. Columbia University. 2015. <i>Handbook for Student Social Work Recording</i>. School of Social Work.</p> <p>2. Kadushin, Alfred Harkness, Daniel. 2005. <i>Supervision in Social Work</i>. New Delhi: Rawat Publications.</p> <p>3. Kohli, A.S. 2004. <i>Field Instruction and Social Work: Issues, Challenges and Response</i>. Delhi: Kanishka.</p> <p>4. Lawani, B.T. 2009. <i>Social Work Education and Field Instructions</i>. Agra: Current Publications.</p> <p>5. Mathew, G. <i>Supervision in Social Work</i>. Mumbai: TISS.</p> <p>6. Sajid, S.M. 1999. <i>Fieldwork Manual</i>. New Delhi: Department of Social Work, Jamia Milia Islamia.</p> <p>7. Roy, Sanjoy. 2012. <i>Field Work in Social Work</i>. Rawat Publication: Jaipur.</p> <p>8. Subedhar, I.S. 2001. <i>Fieldwork Training in Social Work</i>. New Delhi: Rawat.</p> <p>9. Tata Institute of Social Sciences. 1998. <i>Field Work Manual for First Year Social Work</i>. Tata Institute of Social Sciences, Mumbai.</p> <p>10. University Grants Commission. 1978. <i>Review of Social Work Education in India: Retrospect and Prospect</i>. New Delhi: UGC.</p>
Digital Resources	<p>1. IGNOU School of Social Work (2013), Field Work Practicum in Social Work, https://www.youtube.com/watch?v=a6u_YBsoKCs</p> <p>2. The Maharaja Sayajirao University of Baroda (2019), https:// www.msubaroda.ac.in/ asset/storage/ admission/FSW Prospectus 2019.pdf</p> <p>3. Learning Outcomes based Curriculum Framework (LOCF) for Bachelor of Social Work (BSW) (2019), https://www.ugc.ac.in/pdfnews/1366718_Social_Work.pdf</p>

Semester II

Year	I	Course Code: 2B2SOWM02T Course Title: Social Case Work	Credits	3
Sem.	II		Hours	40
Formative Assessment Marks:20		Summative Assessment Marks: 80	Duration of ESA: 3 hours	
Course Outcomes	<p>At the end of the course, the student should be able to:</p> <p>1. To understand individual needs, the concept of casework and historical development.</p> <p>2. To understand components and principles in the practice of social casework; 3. To understand, analyse, and address preventive and remedial measures for individual and family problems in the casework process.</p> <p>4. To understand different tools, skills, approaches and Social Case Work Practice fields.</p>			
Unit No.	Course Content	Suggested Pedagogy	Hours	
Module I	<p>Introduction to Social Case Work; Social Casework: Meaning, Definitions, Objectives and Importance, Individual: Nature and Needs, Problems Faced by Individuals and Families. Historical Development of Social Casework.</p>	Lecture, Assignment, Individual and Group, Discussion/Presentation	10	
Module II	<p>Components, Principles and Process of Social Case Work; Components of Social Case Work (Person, Problem, Place, and Process), Principles of Social Case Work.</p>	Lecture, Assignment, Individual and Group, Discussion/Presentation	10	
Module III	<p>Process of Social Work: Intake, study, Assessment/ Diagnosis, Treatment/ Intervention, Evaluation, Termination and Follow up, Tools, Techniques and Skills of Social Casework: Communication: Observation, Listening, Interviewing and Home Visits. Rapport Building and Resource Mobilization. Casework Relationship, Use of Authority and Advocacy.</p>	Lecture, Assignment, Individual and Group, Discussion/Presentation	10	

Module IV	Recording in Social Casework. Casework Practice in different settings: Medical and psychiatric, School, Women and Child, and Correctional. Role of Social Worker in casework settings.	Lecture, Assignment, Individual and Group, Discussion/Presentation Orientation visits.	10
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Recommended Learning Resources

Print Resources	<ol style="list-style-type: none"> 1. Aptekar, Herbert (1955) The Dynamics of Casework and Counselling, New York: Houghton Mifflin Co. 2. Beistek, F.P. (1957). The Casework Relationship. Chicago: Loyola University Press. 3. Fisher, J. (1978). Effective Casework Practice: and Eclectic Approach, New York: McGraw Hill
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	<ol style="list-style-type: none"> 4. Fuster, J.M. (2005). Personal Counselling, Better Yourself Books, Mumbai, Eleventh Edition. 5. Hamilton, G. (1956): Theory and Practice of Social Casework. New York: ColumbiaUniversity Press. 6. Hamilton, Gordon (2013) The Theory and Practice of Social Case Work, RawatPublication, New Delhi 7. Keats, Daphne (2002) Interviewing – A Practical Guide for Students and Professionals, New Delhi: Viva Books Pvt. Ltd 8. Mathew, G. (1992): An Introduction to Social Case Work. Bombay: Tata Institute of Social Sciences. 9. Pearlman, H H. (1957). Social Case Work: A Problem-Solving Process. Chicago: University of Chicago. 10. Rameshwari Devi, Ravi Prakash (2004) Social Work Methods, Practice and Perspectives (Models of Case Work Practice), Vol. II, Ch.3, Jaipur: Mangal Deep Publication 11. Richmond, Mary (1917) Social Diagnosis, New York: Free Press 12. Sainsbury, Eric. (1970). Social Diagnosis in Casework. London: Routledge & KeganPaul. 13. Skidmore, R.A. and Thakhary, M.G. (1982): Introduction to Social Work. New Jersey: Prentice Hall. 14. Timms, N. (1964): Social Casework: Principles and Practice. London: Routledge and Megan Paul. 15. Timms, N. (1972): Recording in Social Work. London: Routlege and Kegan Paul. 16. Upadhayay, R K. (2003). Social Case Work: A therapeutic approach. Jaipur: Rawat Publications.
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<p>Digital Resources</p>	<ol style="list-style-type: none"> 1. Methods of Working with Individuals and Families: e-pathashala, URL: https://www.youtube.com/watch?v=uHAw11E5QPM 2. Stages of Case Work: MOOCs EMRC Osmania University. URL: https://www.youtube.com/watch?v=5dXLshcX4gU 3. Social Case Work as a Method of Social Work: MOOCs EMRC Osmania University. URL: https://www.youtube.com/watch?v=ausahOeYOMQ 4. Treatment in Social Casework: MOOCs EMRC Osmania University. URL: https://www.youtube.com/watch?v=oKnDldvSJXo 5. Recording in Social Case Work: MOOCs EMRC Osmania University. URL : https://www.youtube.com/watch?v=8B0oagqBD6s 6. Major Components of Social Case Work: MOOCs EMRC Osmania University. URL : https://www.youtube.com/watch?v=_AqQgCVaZO0 7. Skills and Techniques of Social Work Practice: MOOCs EMRC Osmania University. URL : https://www.youtube.com/watch?v=Nqo9owG8WkA 8. Social Case Work in School Setting: MOOCs EMRC Osmania University. URL : https://www.youtube.com/watch?v=61Dy8nOip7g 9. Process of Case Work: CH-03: PRABODH (Social Science-I). URL: https://www.youtube.com/watch?v=6-4vFApTAGw 0. IGNOU Study material available at website: http://www.ignouhelp.in/ignou-msw-study-material/ 1. Basics of Social Casework: URL: http://www.ignou.ac.in/upload/bswe-02-block1-unit-2-small size.pdf 12. Kumar Renuka: Social Work Methods, URL: http://ddceutkal.ac.in/Syllabus/MSW/Paper-5.pdf
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Year	I	Course Code: 2B2SOWM02F	Credits	2
Sem.	II	Social Work Practicum II	Hours :50	4 per week
Formative Assessment Marks: 10	Summative Assessment Marks: 40		Duration of ESA: NA (viva)	
Course Outcomes	<p>At the end of the course, the student should be able to:</p> <ol style="list-style-type: none"> 1) Have an understanding of different approaches to providing help to people in need; 2) Be acquainted with the professional role of social workers; 3) Develop self-awareness and orientation to teamwork; 4) Develop introductory skills in the use of programme media and 5) Develop skills in report writing and use of supervision. 			
Course Content				
<p>This Course comprises:</p> <ul style="list-style-type: none"> o Observation visits to welfare, educational, developmental, industrial and allied agencies; o Social Case Works - at least one or two guided case works and minimum of 05 Structured Experiences Laboratory (SEL) to help students understand and acquire the knowledge and skills by covering the following topics through various program media such as role plays, group games, etc.: • Developing Professional Behavior: What it is and what it is not, including behaviour with other professionals • Defining Professional Boundaries: Boundary Violation/Boundary Crossing • Exploring Ethical Challenges <p>The stipulated hours for a Social Work Practicum are four hours per week.</p>				
Guidelines for Orientation Visits				
<p>Students in every organisation expect to spend a minimum of four (4) hours. The chief functionary or the chief executive of the organisation or his nominee is expected to share the details on all the relevant aspects of the organisation. The social work faculty accompanying the students has to encourage, stimulate, and facilitate the students' gathering of more information on the clientele, services, societal reactions, outcome of the process, etc. Every student shall submit a detailed written report in the standard format prepared and approved by the Head of the Department. A classroom discussion is to be organised immediately on the following day of every visit to clarify all the aspects of the organisation visited. The orientation visits are expected to be organised periodically, at the rate of not more than two organisations per week, on field work days throughout the semester.</p> <p>Soon after the completion of “orientation visits to fields of social work”, a student conference shall be conducted to share the orientation visit experiences and learning.</p>				

Recommended Learning Resources

Print Resources	<p>. Columbia University. 2015. <i>Handbook for Student Social Work Recording</i>. School of Social Work.</p> <p>Kadushin, Alfred Harkness, Daniel. 2005. <i>Supervision in Social Work</i>. New Delhi: Rawat Publications.</p> <p>Kohli, A.S. 2004. <i>Field Instruction and Social Work: Issues, Challenges and Response</i>. Delhi: Kanishka.</p> <p>4. Lawani, B.T. 2009. <i>Social Work Education and Field Instructions</i>. Agra: Current Publications. 5. Mathew, G. <i>Supervision in Social Work</i>. Mumbai: TISS.</p> <p>Sajid, S.M. 1999. <i>Fieldwork Manual</i>. New Delhi: Department of Social Work, Jamia Milia Islamia.</p> <p>7. Roy, Sanjoy. 2012. <i>Field Work in Social Work</i>. Rawat Publication: Jaipur. 8. Subedhar, I.S. 2001. <i>Fieldwork Training in Social Work</i>. New Delhi: Rawat. 9. Tata Institute of Social Sciences. 1998. <i>Field Work Manual for First Year Social Work</i>. Tata Institute of Social Sciences, Mumbai.</p> <p>10. University Grants Commission. 1978. <i>Review of Social Work Education in India: Retrospect and Prospect</i>. New Delhi: UGC.</p>
Digital Resources	<p>IGNOU School of Social Work (2013), Field Work Practicum in Social Work, https://www.youtube.com/watch?v=a6u_YBsoKCs</p> <p>The Maharaja Sayajirao University of Baroda (2019), https:// www.msubaroda.ac.in/ asset/storage/ admission/FSW Prospectus 2019.pdf</p> <p>Learning Outcomes based Curriculum Framework (LOCF) for Bachelor of Social Work (BSW) (2019), https://www.ugc.ac.in/pdfnews/1366718_Social_Work.pdf</p>